

Director of Project Execution



Job Summary

SunPeak, a Madison, Wisconsin-based solar photovoltaic (PV) developer is looking for a full-time Director of Project Execution. This person will lead and supervise the department responsible for solar project execution, including all engineering, construction, and project management team members. This role is responsible for developing the essential structure of the project execution team, continually assessing its efficiency and effectiveness over time, and implementing changes to ensure projects continue to be completed with quality and safety excellence as the company continues to grow. This position is a resource for all team members, and works closely with the project development and commissioning teams and company principals.

Essential Job Functions

- Oversee day-to-day operations of the project execution department, directly managing engineering, project management, construction management, commissioning, and administration professionals.
- Stay abreast of project management and coordination activities within the department, including project procurement and permitting activities, to ensure projects move through the pre-construction, construction, and commissioning processes efficiently and significant delays are avoided.
- Oversee company compliance for all projects, ensuring local and federal licensure and construction requirements are met.
- Support project development initiatives. Provide timely feedback on project designs and proposals and participate in customer presentations and site visits as requested.
- Develop and maintain operational policies and procedures for the department.
- Drive sustainable growth of the project execution department.
- Review budgets and operational finances; minimize losses.
- Promote Safety Always Matters (SAM) culture.
- Maintain proper staffing within project execution.

Education and Professional Requirements

- BS in Construction Management, Engineering or Business Management
- Project Management Professional (PMP)
- 10 years of experience in the construction industry
- Exceptional track record of leadership
- Superior project management skills

- Resourceful and analytical with exceptional communication skills
- Proficient in MS Office suite and project management software
- Detailed understanding of project finance
- Outstanding public speaking and interpersonal skills
- Aptitude in problem-solving and decision-making
- Strong understanding of project analytics and performance metrics
- Knowledge of estimating, bidding, and subcontracting
- NABCEP certified (preferred)

Compensation and Benefits

This is a full-time position with competitive pay and benefits.

To apply for this position, please send a resume and cover letter to careers@sunpeakpower.com.

More about SunPeak

SunPeak is a commercial solar PV developer headquartered in Madison, Wisconsin. We have the capability to professionally assess feasibility, design, engineer, install, commission, and maintain solar systems that provide decades of emission-free electricity from the sun. SunPeak has installed some of the largest solar projects in the Midwest and is quickly expanding its customer base throughout the nation.

Our company is built on a strong work ethic and has a team-oriented culture. We provide our employees with the tools and mentoring to grow and succeed in their careers. Solar energy is one of the fastest-growing industries in the nation with limitless potential in the future. We believe that clean energy can and should be available to everyone. If you desire to join a team of dedicated individuals and have a positive impact on our environment, we want to hear from you!