

Director of Project Management



Job Summary

SunPeak, a commercial solar photovoltaic (PV) provider, is seeking a Director of Project Management. This role is ideally suited for a skilled construction project management professional who shares our quality and safety values and who can lead a talented group of construction, project management, and engineering internal team members and external subcontractors.

Successful candidates will have excellent communication and leadership skills, will foster a positive and productive team culture, and will have the skill and ambition to continuously assess and optimize project execution processes as the company continues to grow.

This role serves as an important resource for all team members and works closely with the project development and commissioning teams and company principals.

Essential Job Functions

- Oversee day-to-day operations of the project execution department, directly managing engineering, project management, construction management, commissioning, and administration professionals. Provide feedback, instruction, and guidance to help others excel in their current or future job responsibilities.
- Stay abreast of project management and coordination activities within the department, including project procurement and permitting activities, to ensure projects move through the pre-construction, construction, and commissioning processes efficiently, and significant delays are avoided.
- Oversee company compliance for all projects, ensuring local and federal licensure and construction requirements are met.
- Support project development initiatives. Provide timely feedback on project designs and proposals and participate in customer presentations and site visits as requested.
- Develop and maintain operational policies and procedures for the department.
- Drive sustainable growth of the project execution department.
- Review budgets and operational finances; minimize losses.
- Promote Safety Always Matters (SAM) culture.
- Set an expectation for superior jobsite quality control. Promote communication amongst company and customer stakeholders, maintain proper staffing within the project execution department, and be available to answer questions, find solutions, and visit jobsites as needed to ensure a first-rate project experience for customers.

Education and Professional Requirements

- BS or MS in Construction Management, Engineering or Business Management
- 10+ years of experience in construction and/or project management
- Strong team leadership skills
- Superior project management skills
- Resourceful and analytical with exceptional communication skills
- Proficient in MS Office suite and project management software
- Aptitude for problem-solving and decision-making
- Ability to establish and track labor efficiencies and key performance indicators (KPIs)
- Knowledge of estimating, bidding, and subcontracting

Compensation and Benefits

This is a full-time position with competitive pay and benefits. Team and individual bonuses may also be available.

More about SunPeak

SunPeak is a commercial and industrial solar company headquartered in Madison, Wisconsin. We have the capability to professionally design, engineer, install, commission, and maintain solar systems that provide decades of emission-free electricity from the sun. SunPeak has installed some of the largest solar projects in the Midwest and is quickly expanding its customer base throughout the nation.

Our company is built on a strong work ethic and has a team-oriented culture. We provide our employees with the tools and mentoring to grow and succeed in their careers. Solar energy is one of the fastest-growing industries in the nation with limitless potential in the future. We believe that clean energy can and should be available to everyone. If you desire to join a team of dedicated individuals and have a positive impact on our environment, we want to hear from you!